

Paw Creek Elementary SIT Agenda and Minutes

School Improvement Team

Meeting Minutes

Date: Monday, 1/9/2023 @ 3:00 p.m. Zoom Link:

<https://cms-k12-nc-us.zoom.us/j/97297916395?pwd=TGpjeVFxQkpTVlYzaDZFendsaDJ1UT09>

Passcode: PCESLT2122

Chairperson: Michelle D. Wilson

Team Members: Danielle Belton, Latresha Wilson, Djuna McLeod, Rachelle Gethers, Anna Renne, Brooke Sanford, Sean Raynor, Allen Deese, Leticia DeLeon, Jessica Nunez, James Wright, Busola Stackhouse, LaKeisha Stewart, Edwina Hill

1. Call to Order and announcements

- a. January 6th: ILT Walk 7:45-10am
- b. January 9th: Vertical Planning walks
- c. January 13th: Pride Friday
- d. January 16th: MLK Day no school
- e. January 19th: Beginning Teachers meeting
- f. January 20th: Grades are due to admin
- g. January 24th: Last day of the quarter
- h. January 25th: Required Workday
- i. January 27th: Attendance Celebration
- j. January 27th: Pride Friday
- k. January 30th: Class picture Day
- l. January 31st: Number Drummer
- m. February 2nd: Q2 award ceremony
- n. February 8th: Early Release Day
- o. February 10th: Pride Friday
- p. February 13th: Next SIT meeting

2. PTA Announcements

- a. Make sure requests are being sent to Ms. Belton and Ms. Nunez
- b. This money for things that can not be purchased with school funds
 - i. So ask for everything and the admin will determine where the money will come from.

3. Title IX

- a. Discussion for the month
 - i. No questions or discussion
 - ii. None were reported

4. Indicators for the 22-23 SY

a. Family and Community-Parent engagement

- i. The school regularly communicates with parents/guardians about its expectations of them and the importance of the curriculum of the home (what parents can do at home to support their children's learning). (5182)

1. Winter break family skating event

2. Future events

- a. Parent book club on Jan. 30th for 8 weeks via zoom

i. Love language for children

- b. Bingo Family night february the 2nd Thursday

3. Transitioning to parent square

- a. Training will be offered

b. Leadership Capacity-Monitoring Instruction in School

- i. The principal monitors curriculum and classroom instruction regularly and provides timely, clear, constructive feedback to teachers. (5149)

1. Daily Walkthroughs

2. Increased support with coaches, facilitators, and Multiclassroom Leads

3. Looking at trends

- a. Student engagement
- b. Data driven small group instruction (EC to TD)
- c. Data driven independent instruction

4. Maximizing instructional time

5. Formal observations and feedback

6. ILT walk on January 6th which included observation of EC and ML small groups

- a. Feedback will be shared with grade levels from the representatives

7. Mid year LC SIP update meeting was today

- a. Shared action plans
- b. Limited feedback was provided and will be shared during the next meeting

8. Kindergarten was able to visit Pre-K during the vertical walkthrough

9. 1st grade and 2nd grade went to 3rd grade for vertical walkthrough

c. Instructional Excellence and Alignment (Curriculum and instructional alignment)

- i. Instructional Teams develop standards-aligned units of instruction for each subject and grade level. (5094)

1. Planning sessions and data dives with MCLs

2. Support for small group planning and instruction

d. Instructional Excellence and Alignment (Student support services)

- i. The school implements a tiered instructional system that allows teachers to deliver evidence-based instruction aligned with the individual needs of students across all tiers. (5117)

1. MTSS groups are showing progress

2. Tier 2 and Tier 3 plans have been created

3. Progress monitoring is occurring weekly

4. Ron Clark tour with select teachers

- ii. ALL teachers are attentive to students' emotional states, guide students in managing their emotions, and arrange for support and interventions when necessary. (5124)

1. Continuing with Caring schools lessons

2. Attendance challenge for the month of January (SNOWFLAKE)

- a. Attendance has increased due to taking an extended holiday break \

- b. Meeting will be happening next week

5. School Improvement Plan Goals

- a. The percent of Black and Hispanic 3rd grade students combined who score at the College and Career Ready (CCR) level --a 4 or 5-- on the English Language Arts (ELA) EOG will increase from 20.7% in SY 2021-2022 to 35.4% in SY 2022-2023 and 50% in SY 2023-2024. (Aligns with A2.04, B3.03, and CMS Goal 1).
 - i. **Flex groups for all grade levels**
 - ii. **Progress monitoring is occurring weekly**
 - iii. **Schoolwide reading challenge ended and will return in January**
- b. We will meet or exceed expected Educator Value Added Assessment System (EVAAS) growth for our overall school index in SY 2022-2023 and SY 2023-2024. (Aligns to A4.01, B3.03, and CMS Goal4).
 - i. **Growth was made with EVAAS**

- c. The percent of students reporting a positive self-perception of their self-management on the Fall Panorama Screener will increase from 72% in Grades 3-5 to 75% in Grades 3-5 in September 2024. (Aligns to A4.06 and CMS Guardrail)
 - i. **FLY group**
 - ii. **Focus groups from students**
- d. Duty Free Instructional Planning Time for Teachers: The NC SBE's statutory provision 115C-105.27(b)(7) requires all schools to have a plan to provide virtually, in person, or hybrid duty-free instructional planning time for every teacher under G.S. 115C-301.1, with the goal of providing an average of at least five hours of planning time per week (A2.04).
 - i. **Teachers are being provided the state required amount of time for planning.**
- e. Bullying Prevention: Provide a positive school climate, under CMS regulations JICK-R, by promoting a safe learning environment free of bullying and harassing behaviors (A4.06).
 - i. **Continuing with caring schools**
 - ii. **A system was created in a google form to share any behavior that they want to share (it is not anonymous)**
 - 1. **No cases reported**
- f. Duty Free Lunch: The NC SBE's statutory provision 115C-105.27(b)(6) requires all schools to include a plan to provide a minimum of 30 minutes for a duty-free lunch period on a daily basis for every teacher under G.S. 115C-301.1(a) (A4.06).
 - i. **Duty Free Lunches have started**
- g. Maintain the proportionality of our Out-of-School Suspension (OSS) data for Black students at 0% in SY 2022-2023 and SY 2023-2024. (Aligns to A4.06 and CMS Guardrail 1)
 - i. **Continues to be at 0%**

6. Staff and Parent Feedback

- a. None provided

7. Principal Comments:

- a. If you have any needs please express them so that you can observe a teacher is excellent in that area
- b. Ron Clark trip is occurring this year
- c. Feedback is a gift
- d. Trying to get students back to the pre pandemic status

- e. Admin is walking so they are aware about what is going on in the classroom and to see what is being taught
- f. They are coming to look for great things
- g. Start planning ahead because assessments are getting ready to occur
- h. Communicate with parents that assessments are starting soon and what the student's goal are
 - i. Assign dreambox and other home activities etc

8. Adjournment

- a. 3:35pm