

## **Paw Creek Elementary SIT Agenda and Minutes**

**School Improvement Team**

**Meeting Minutes**

**Date: Monday, 1/9/2023 @ 3:00 p.m. Zoom Link:**

<https://cms-k12-nc-us.zoom.us/j/97297916395?pwd=TGpjeVFxQkpTVlYzaDZFendsaDJ1UT09>

**Passcode: PCESLT2122**

**Chairperson:** Michelle D. Wilson

**Team Members:** Danielle Belton, Latresha Wilson, Djuna McLeod, Rachelle Gethers, Anna Renne, Brooke Sanford, Sean Raynor, Allen Deese, Leticia DeLeon, Jessica Nunez, James Wright, Busola Stackhouse, LaKeisha Stewart, Edwina Hill

### **1. Call to Order and announcements**

- a. January 6th: ILT Walk 7:45-10am
- b. January 9th: Vertical Planning walks
- c. January 13th: Pride Friday
- d. January 16th: MLK Day no school
- e. January 19th: Beginning Teachers meeting
- f. January 20th: Grades are due to admin
- g. January 24th: Last day of the quarter
- h. January 25th: Required Workday
- i. January 27th: Attendance Celebration
- j. January 27th: Pride Friday
- k. January 30th: Class picture Day
- l. January 31st: Number Drummer
- m. February 2nd: Q2 award ceremony
- n. February 8th: Early Release Day
- o. February 10th: Pride Friday
- p. February 13th: Next SIT meeting

### **2. PTA Announcements**

- a. Make sure requests are being sent to Ms. Belton and Ms. Nunez
- b. This money for things that can not be purchased with school funds
  - i. So ask for everything and the admin will determine where the money will come from.

### **3. Title IX**

- a. Discussion for the month
  - i. No questions or discussion
  - ii. None were reported

#### 4. Indicators for the 22-23 SY

##### a. Family and Community-Parent engagement

- i. The school regularly communicates with parents/guardians about its expectations of them and the importance of the curriculum of the home (what parents can do at home to support their children's learning). (5182)

- 1. **Winter break family skating event**

- 2. **Future events**

- a. **Parent book club on Jan. 30th for 8 weeks via zoom**

- i. **Love language for children**

- b. **Bingo Family night february the 2nd Thursday**

- 3. **Transitioning to parent square**

- a. **Training will be offered**

##### b. Leadership Capacity-Monitoring Instruction in School

- i. The principal monitors curriculum and classroom instruction regularly and provides timely, clear, constructive feedback to teachers. (5149)

- 1. **Daily Walkthroughs**

- 2. **Increased support with coaches, facilitators, and Multiclassroom Leads**

- 3. **Looking at trends**

- a. **Student engagement**

- b. **Data driven small group instruction (EC to TD)**

- c. **Data driven independent instruction**

- 4. **Maximizing instructional time**

- 5. **Formal observations and feedback**

- 6. **ILT walk on January 6th which included observation of EC and ML small groups**

- a. **Feedback will be shared with grade levels from the representatives**

- 7. **Mid year LC SIP update meeting was today**

- a. **Shared action plans**

- b. **Limited feedback was provided and will be shared during the next meeting**

- 8. **Kindergarten was able to visit Pre-K during the vertical walkthrough**

**9. 1st grade and 2nd grade went to 3rd grade for vertical walkthrough**

**c. Instructional Excellence and Alignment (Curriculum and instructional alignment)**

- i. Instructional Teams develop standards-aligned units of instruction for each subject and grade level. (5094)

**1. Planning sessions and data dives with MCLs**

**2. Support for small group planning and instruction**

**d. Instructional Excellence and Alignment (Student support services)**

- i. The school implements a tiered instructional system that allows teachers to deliver evidence-based instruction aligned with the individual needs of students across all tiers. (5117)

**1. MTSS groups are showing progress**

**2. Tier 2 and Tier 3 plans have been created**

**3. Progress monitoring is occurring weekly**

**4. Ron Clark tour with select teachers**

- ii. ALL teachers are attentive to students' emotional states, guide students in managing their emotions, and arrange for support and interventions when necessary. (5124)

**1. Continuing with Caring schools lessons**

**2. Attendance challenge for the month of January (SNOWFLAKE)**

- a. Attendance has increased due to taking an extended holiday break \

- b. Meeting will be happening next week

**5. School Improvement Plan Goals**

- a. The percent of Black and Hispanic 3rd grade students combined who score at the College and Career Ready (CCR) level --a 4 or 5-- on the English Language Arts (ELA) EOG will increase from 20.7% in SY 2021-2022 to 35.4% in SY 2022-2023 and 50% in SY 2023-2024. (Aligns with A2.04, B3.03, and CMS Goal 1).

**i. Flex groups for all grade levels**

**ii. Progress monitoring is occurring weekly**

**iii. Schoolwide reading challenge ended and will return in January**

- b. We will meet or exceed expected Educator Value Added Assessment System (EVAAS) growth for our overall school index in SY 2022-2023 and SY 2023-2024. (Aligns to A4.01, B3.03, and CMS Goal4).

**i. Growth was made with EVAAS**

- c. The percent of students reporting a positive self-perception of their self-management on the Fall Panorama Screener will increase from 72% in Grades 3-5 to 75% in Grades 3-5 in September 2024. (Aligns to A4.06 and CMS Guardrail)
  - i. **FLY group**
  - ii. **Focus groups from students**
- d. Duty Free Instructional Planning Time for Teachers: The NC SBE's statutory provision 115C-105.27(b)(7) requires all schools to have a plan to provide virtually, in person, or hybrid duty-free instructional planning time for every teacher under G.S. 115C-301.1, with the goal of providing an average of at least five hours of planning time per week (A2.04).
  - i. **Teachers are being provided the state required amount of time for planning.**
- e. Bullying Prevention: Provide a positive school climate, under CMS regulations JICK-R, by promoting a safe learning environment free of bullying and harassing behaviors (A4.06).
  - i. **Continuing with caring schools**
  - ii. **A system was created in a google form to share any behavior that they want to share (it is not anonymous)**
    - 1. **No cases reported**
- f. Duty Free Lunch: The NC SBE's statutory provision 115C-105.27(b)(6) requires all schools to include a plan to provide a minimum of 30 minutes for a duty-free lunch period on a daily basis for every teacher under G.S. 115C-301.1(a) (A4.06).
  - i. **Duty Free Lunches have started**
- g. Maintain the proportionality of our Out-of-School Suspension (OSS) data for Black students at 0% in SY 2022-2023 and SY 2023-2024. (Aligns to A4.06 and CMS Guardrail 1)
  - i. **Continues to be at 0%**

## 6. Staff and Parent Feedback

- a. None provided

## 7. Principal Comments:

- a. If you have any needs please express them so that you can observe a teacher is excellent in that area
- b. Ron Clark trip is occurring this year
- c. Feedback is a gift
- d. Trying to get students back to the pre pandemic status

- e. Admin is walking so they are aware about what is going on in the classroom and to see what is being taught
- f. They are coming to look for great things
- g. Start planning ahead because assessments are getting ready to occur
- h. Communicate with parents that assessments are starting soon and what the student's goal are
  - i. Assign dreambox and other home activities etc

## 8. Adjournment

- a. 3:35pm